

**Lynsted with Kingsdown Parish Council**  
**Minutes of a meeting held after AGM & APM on Monday 29<sup>th</sup> July 2013 at 8pm**  
**Belle Friday Centre, London Road, Teynham**

**Present: Cllrs Bowers (Chair) Bailey; Bonds; Jones; Bowen (SBC) and M Mulley (Clerk) Mike Hudson present as an observer only.**

**Meeting commenced at 8.05pm**

**1. Apologies for absence.**

Cllrs Prescott

**2. Declaration of Interest** – Cllr Bowers & Cllr Jones-Item 10 pre planning on a personal level as both neighbors'. Declaration of interest forms completed.

**3. Time for members of the public to address the Council** – Mike Hudson attended to observe a meeting as he is considering applying to join the PC.

**4. Election of Vice Chairman**-The clerk asked all Councillors present if they would like to stand as Vice Chair. Cllr Bonds offered to stand. MJ proposed KB seconded that Cllr Bonds remain as vice chair.

Cllr Bonds agreed to stand for another year.

**5. New Councillors discussion**-To take place at end under closed session.

**6. To confirm minutes of meeting on 20<sup>th</sup> May 2013**

Minutes agreed as correct by AB & KB. MJ Proposed KB seconded. It was agreed the draft minutes of the AGM & APM be posted on the web site and at the library until they were signed off at the AGM/APM next year.

**7. Matters arising from previous minutes**

Clerk had been informed by KCC that urban grass cutting was carried out by SBC and they carry out 8 urban cuts on behalf of the KCC, which equates to approx. a cut every 4 weeks through the growing season. **AP-Clerk to ascertain from KCC if St Peters Place is classed as an urban cut and establish 2013 start date.**

**8. Finance**

**a) Receipts**-None

**b) Payments**

£24.82	SO	EDF-Electric
£604.74	SO	Clerks Salary-May
£200.00	921	Citizens Advice Bureau -Donation
£120.00	922	Footpath Spraying
£42.13	923	HMRC-PAYE (June)

£604.74	SO	Clerks Salary-June
£180.00	924	Footpath strimming
£35.00	925	ICO
£450.00	926	DTS-Lighting Maint Inv 5892
£604.74	SO	Clerks Salary-July
£42.13	927	HMRC-PAYE (July)
£303.60	928	Royal Mail-PO Box
£138.71	929	TPC-Jubilee Pump Insurance
£58.61	930	Clerks Expenses

### **c) Jubilee pump insurance**

It was agreed to raise and send cheque for the renewal. MJ suggested we ascertain from TPC that LKPC are fully covered or exempt for any public liability, as TPC are the asset holders and insurers and as such are wholly responsible for any claims on the insurance. **AP-Clerk to write to TPC to confirm the situation.**

## **9. Projects**

**Lynsted Fete-**It was decided the LKPC would attend the fete again. It was discussed and agreed to have a horse shoe throwing game where members of the public could decide which local organisation the LKPC should make a donation. The 3 choices would be Lynsted Youth Club; The Walking Trail or Walk to School project. AB to obtain items needed for game. CB has LKPC banner. **AP -Clerk to arrange an informal fete meeting to be arranged with members to discuss further.**

### **World War I Centenary Project.**

A display in the library and a roll of honour were among projects initially considered. After discussion it was decided that The Lynsted Society might be the best place to start. **Clerk to contact The Lynsted Society, TPC and Lynsted School to see what they had planned with a view to joining forces and organising a joint project.**

### **Tree Project-**Agenda item for August

Various sites discussed and no site located other than Batteries Close. Cllr Bowen agreed to contact SBC to find out what is happening to the site as it has been locked for some considerable time.

## **10. Planning**

**Pre-Planning application-** Change of use and conversion of existing barn/farm workshop/office buildings to live/work unit with amenity space.

Claxfield Farm, Claxfield Road. Lynsted. Sittingbourne. Kent. ME9 9PW

AB described the application to members, having been approached by the applicant prior to application. After discussion it was agreed by all present that this would be an acceptable application.

**Note: The full planning application was received between the agenda being posted & the meeting taking place. It was agreed that a special planning meeting would not be necessary to discuss the application as there were no issues with the pre-planning**

**proposal. MJ informed the meeting that as a neighbour he would be writing to SBC fully supporting the application on the grounds of security and housing for local people.**

TP/13/0049-Removal of 2 x Fir Trees located to the front of the garden.  
Merganser, The Vallance. Lynsted. Sittingbourne. Kent. ME9 0RP  
**CONSENT GRANTED**

SW/13/0294-Listed building consent to replace all windows & glass doors at rear of property like for like but made in Oak.  
Moss House, Nouds Lane. Lynsted. Sittingbourne. Kent. ME9 0ET  
**CONSENT GRANTED**

TC/13/0053-Reduce and remove various trees in the front and rear garden  
Bogle, Lynsted Lane. Lynsted. Sittingbourne. Kent. ME9 0EN  
**CONSENT GRANTED**

PN/13/0051-Prior Notification for the erection of an agricultural building to be used for the storage of agricultural implements and a tractor.  
Loyterton Farm (Parcel of land adj to Mill Cottage) Mill Lane, Lynsted.  
Kent.ME9 0HL  
**CONSENT GRANTED**

#### **11. TPC- Parking issues**

The Clerk had received an email from TPC raising concerns about members of the public parking at the bottom of Lynsted lane and blocking the junction with the A2. The suggestions TPC made to address this problem were discussed and it was agreed to write to TPC inviting one of their Councillors to attend an LKPC meeting and discuss further.**AP-Clerk to write to TPC**

#### **12- LKPC Laptop**

Additional quotations discussed. Clerk to compare quotations with online prices and to obtain a price from PC World for a care plan package. **Agenda item September**

**Cllr Bowen left meeting at 9.30pm**

#### **13. KCC Cutbacks-Impact on LKPC**

Deferred until Cllr Bowles present-**Agenda item August**

#### **14. Consultations**

Southern Water-Water resources management-**Duly noted.**

Received via email-KB to view online and report back to members-KCC on Children Centre's in Kent -**Clerk to obtain hard copy.**

AB to review online and report back to members-Kent downs area of National Outstanding. **Clerk to obtain hard copy-Agenda item August/September**

## **15. Correspondence**

CAB Thank You letter-Duly Noted  
KALC Minutes-Duly Noted

## **16. Complaints – None**

## **17. AOB - None**

## **18. Date of next meetings**

Mon 19<sup>th</sup> Aug 2013  
Mon 30<sup>th</sup> Sept 2013  
Mon 28<sup>th</sup> Oct 2013-Budget & precept  
Mon 25<sup>th</sup> Nov 2013-Budget & precept  
Mon 16<sup>th</sup> Dec 2013

## **19. Standards meeting**

It was agreed a standards meeting was due. Standing Orders & Code of Conduct to be reviewed as soon as possible. Data security to be reviewed. Publicity Strategy to be discussed. CB to email members and Clerk with dates to arrange meeting.

Chairman thanked Mike Hudson for attending the meeting, he informed the meeting he would put in a formal application if he decided to join the PC.

## **5. New Councillors discussion-closed session**

An application to join the PC was discussed and declined. **AP - Clerk to write to the applicant informing them of the outcome of the meeting.**

**Meeting closed at 10.15 pm Minutes prepared by Marion Mulley**