

**Lynsted with Kingsdown Parish Council**  
**Minutes of a meeting held on Monday 25<sup>th</sup> July 2016 at 8pm**  
**Belle Friday Centre, London Road, Teynham**

**Present: Cllrs Carter (Chair); Winder; Prescott; (Vice-Chair) Powell; Pelling; Bowles (KCC) and M Mulley (Clerk)**

**Meeting commenced at 8.00pm**

**1. Apologies for absence.** Cllr Bowen (SBC)

**2. Declaration of Interest** – Cllr Winder item 8 Cllr Prescott item 9  
Both Cllrs completed declaration forms and submitted to Clerk

**3. Time for members of the public to address the Council** – None

**4. To confirm minutes of meeting on Monday 9<sup>th</sup> May 2016**

Minutes agreed as correct. Proposed KP seconded DW

**5. Matters arising from previous minutes** - None

**6. Finance**      **a) Receipts**      None

**b) Payments**

£672.00	SO	Clerks Wages-May 2016
£672.00	SO	Clerks Wages-June 2016
£672.00	SO	Clerks Wages – July 2016
£26.32	SO	EDF
£241.82	SO	EDF
£25.89	SO	EDF
£129.60	1027	Streetlights-Repairs
£35.00	1028	ICO
£461.24	1029	Streetlights maintenance
£312.00	1030	Royal Mail-PO Box
£39.75	1031	Clerks Expenses
£405.00	1032	Footpath Maintenance
£300.00	1033	Donation-Defibrillator
£120.00	1034	PKF Littlejohn Auditor

Bank Rec and statements were presented and signed as correct. Spend to date report was presented and agreed.

The Clerk had received the External Audit from PKF Littlejohn after the agenda was posted, therefore it will also be included on the next agenda. The only error on the return was section 2 of the annual return has been dated incorrectly. The Clerk had spoken to the auditor about this error and they were happy to note the error.

### **c) Annual asset register review**

The Clerk handed out copies of the LKPC asset register which was reviewed and after discussion it was agreed for audit purposes to increase the replacement costs of the bench seats from £800 to £1,900 and write off the old bench seats on the asset register.

**Action Point** Amended list to be emailed to Came & Co insurers.

### **7. Lynsted School-Defibrillator Funding**

The clerk had been in contact with Mrs Flanagan and informed her that LKPC were prepared to fund the 3<sup>rd</sup> defibrillator unit to be sited at the Teynham end of Lynsted. Clerk was awaiting confirmation of exact cost before raising cheque for signing.

### **St Peters Place-Bench Replacement**

The Clerk informed the members that Geoff Evans was no longer able to make the bench seat for St Peters Place. The Clerk presented the quotation from Manor House for the replacement of the block paving path at St Peters Place. Clerk informed the meeting she had received a request for the two other bench seats located in Lynsted (1 Outside F W Williams and 1 outside Belle Friday Centre) be refurbished. Also a request had been received from the relatives of Mrs Barbara Phipps to ask if a memorial plaque could be placed on the bench outside the Belle Friday Centre. After discussion it was decided to accept the quotation from Manor House for £1,900 for renewing of the block paving path and to ask them for a quotation to replace the seat at St Peters Place and refurbish the other two bench seats. **Action point** Clerk to get quotation from Manor House and get more information from the Phipps family regarding the plaque they want to put on the seat.

### **Footpath Maintenance**

All agreed paths have been cut back and cheque raised for payment (see above) **Action Point** Clerk to organise for the paths to be recut just before the start of term time in September

### **Kingsdown 30mph restrictions**

The Clerk read out an email received from Ian Grigor of SBC stating that Kingsdown Village had been accessed and because there were no reports of personal injury data over the past 3 years therefore SBC/KCC would be unable to make any changes to the speed limit. After discussion it was agreed that LKPC would be prepared to fund the cost of a flashing 'Slow Down' sign. **Action point** Clerk to email KCC Highways and ask about having a sign erected.

### **8. Planning**

16/504486/FULL Erection of a detached timber garage in garden (Resubmission)  
Kingsdown House, Kingsdown Road. Lynsted. Kent. ME9 0RA-**No adverse comments**

16/504471/FULL Erection of conservatory to rear of dwelling  
Bramley Cottage, 1 Orchard Court. Lynsted. Kent. ME9 9BE **No adverse comments**

### **Discussed via email**

16/505375/LBC Listed building consent-erection of a car port with wood store  
The Old Vicarage. Lynsted Lane. Lynsted. Kent. ME9 0RL **No Adverse Comments**

16/505573/TPO TPO application to 1 x Yew (on east boundary of the house) Prune-tree is approx. 15/20 meters high. Approval to a) remove top 2 meters of tree (to bring away from the cables) and b) to prune the lower 3 meters to clear the pedestrian walkway and the boundary fence

The Old House. Ludgate Lane. Lynsted. Kent. ME9 0RH **No Objections**

16/505542/FULL Demolition of existing garage and replacement with new three bay garage/store

Robin House, Kingsdown Road. Lynsted. Kent. ME9 0JW **No Objections**

## **9. Correspondence**

Victim Support-Donation request letter-Agreed to donate same amount as last time-£100

Stepping Stones- Donation request letter-Agreed to match fund up to £1,000

SBC-Proposed designation of local green spaces-Duly noted

Privy Council Office-Closure of Churchyard Extension-Duly noted

Citizens Advice Swale-Donation request letter-Agreed to donate same amount as last time-£200

Came & Company-change of trading notification-Duly noted

**Action Point-** Clerk to inform the people requesting donations that in future all donation requests will be considered once a year in September before the budget is set.

## **10. Consultations**

KCC Waste Disposal Strategy-Duly noted

## **11. Complaints – None**

## **12 AOB**

Cllr Winder presented the letter he had drafted for LKPC in support of the modifications to the Bearing Fruits 2031 **Action point** Clerk to email to SBC for inclusion in the consultation.

Cllr Prescott asked if more 30mph signs could be erected along Lynsted Lane, white lines in the middle of the road could be repainted and ‘Slow’ needs repainting on road outside Bogle. Also the footpaths along Lynsted Lane to be re-cleared in August before the children go back to school in September. **Action point** Clerk to contact KCC Highways and ask if this work can be carried out.

## **13. Date of next meetings**

Mon 22<sup>nd</sup> Aug 2016

Mon 26<sup>th</sup> Sept 2016

Mon 31<sup>st</sup> Oct 2016-Budget & Precept meeting

Mon 28<sup>th</sup> Nov 2016-Budget & Precept meeting

Mon 12<sup>th</sup> Dec 2016

## **14. Standards meeting –If necessary**

**Meeting closed at 10.00 pm Minutes prepared by Marion Mulley**