

**Lynsted with Kingsdown Parish Council**  
**Minutes of a meeting held on Monday 24<sup>th</sup> November 2014 at 8pm**  
**Belle Friday Centre, London Road, Teynham**

**Present: Cllrs Bonds (Acting-Chair); Carter (Vice-Chair); Prescott; Bowles (KCC) and M Mulley (Clerk)**

**Mr Roy Pelling joined the meeting at 8.45pm and left at 9.10pm**

**Meeting commenced at 8.05pm**

**1. Apologies for absence.**

Cllrs Jones and Barnicott (SBC)

**2. Declaration of Interest – None**

**3. Time for members of the public to address the Council** – Mr Pelling joined the meeting at 8.45 and addressed the members asking for funding assistance to purchase and erect safety railings outside Lynsted School to help alleviate the problems on Lynsted Lane during school drop off/collection times. **Action point**-Clerk to contact KCC and ask if there were any restrictions/planning required for the erection of said railings and possibly arrange a site visit with a KCC highways representative to see if there were any other safety improvements that could be carried out. Also a review of the signage outside the school to be raised with KCC as there is only one sign warning there is a school in the vicinity. The members indicated to Mr Pelling that LKPC would be prepared to give some financial help towards the costs pending the outcome with the KCC.

**Agenda item for December meeting**

**4. New Members and handing over Chairmanship**

The Clerk handed out the 'Local Councils-What do they do?' flyers and informed the members she had posted them on all 3 noticeboards. Cllr Prescott agreed to produce some photocopies for display locally (Church, Co-op, Library, Post Office, School) to see if interest could be raised in recruiting more Councillors. Both vice chairs (CB & DC) would take turns in acting as chair until the May elections.

**5. To confirm minutes of meeting on 29<sup>th</sup> September 2014**

Minutes of the monthly meeting agreed as correct. CB Proposed DC seconded.

**6. Matters arising from previous minutes**

Cllr Bonds asked if the complaint issue had now been resolved. The Clerk informed the meeting that she still received occasional emails from the complainant but the situation had settled down. The Clerk asked the members as her employers, what they could do to protect her from the barrage of emails and personal attack from the complainant. Various avenues of redress were discussed and it was decided that the situation had been noted and would be monitored, and as a duty of care legal advice would be sought should the matter worsen. The Clerk was satisfied with this decision.

## 7. Finance

**a) Receipts** £1.86 interest from Business Bank Instant Account

### **b) Payments**

£646.16	SO	Clerks Wages (Oct 2014)
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£200.00	979	Age UK-Hall Hire
£1,000.00	980	Lynsted Church-Graveyard upkeep donation
£450.00	981	Streetlights-Maintenance
£30.00	982	British Legion-Poppy Wreath
£33.92	983	Clerks Expenses
£97.50	984	Gardener-St Peters Place Flower beds
£362.99	SO	EDF-Invoice Number 370814689567
£26.31	SO	EDF-Invoice Number 724441478170

### **c) Budget**

The draft budget figures supplied by The Clerk were discussed at length and it was agreed by all present to accept the budget figures for 2015/2016 as presented, with the proviso that the Clerks Salary might be amended. The budget for the year was £22,590 which, if the precept remained the same as 2014/2015 at £17,049 plus the lighting grant of £2,990 would leave an annual shortfall of £2,551. This shortfall would be met from reserve funds.

### **d) Precept**

Following on from the budget discussion it was agreed that there would be no increase in the 2015/2016 precept and it would remain the same as 2014/2015 as £17,049 precept with the additional lighting grant of £2,990. CB proposed, KP seconded.

### **e) Clerks Salary review**

As The Clerk had received no salary increase in over 2 years it was agreed a small increase should be awarded (2%). The Clerk was presently on SCP21 rate according to the NALC 2009 pay scale. **Action point** CB to contact KALC to find out what the pay scales were related to and report back at the next meeting when the amount of the increase would be confirmed. CB proposed, KP seconded.

## 8. Projects

### **World War I Centenary Project-update**

The Poppy display had been taken to Lynsted School for the children to contribute to the display, it had then been taken to Lynsted Church in time to be displayed at the Remembrance Sunday service. **Action point** Clerk to contact Steve Lillicrap to confirm the display can be left at the church until further notice. The Memorial Bookcase had been received and taken to Lynsted Church. The book of remembrance for the WWI Centenary will be displayed in this bookcase and be on permanent display in the church. The failed poppy plants have been replaced, and a variety of bulbs have been planted at St Peters Place flower beds.

## **9. Planning**

14/504171/LBC-Listed building consent-Repairs to roof to replace roof batons and rotten window frames. Remove and store existing tiles. Remove broken batons, replace felt, replace batons and re-tile with existing tiles. If any tile replacements are required we have a store from the original works completed in 2004. Remove wooden windows, replace with matching wooden window frames.

The Old Stables, The Vallance. Lynsted. Kent **No Objections**

## **10. Jubilee Pump-letter from TPC dated 31/10/14**

The clerk read out the letter received from TPC rejecting the amendments LKPC had made to their original proposal. **Action point**-Clerk to draft out a response letter and email to members for approval before sending to TPC

## **11. Correspondence**

SBC Bearing Fruits 2031 letter-Duly noted

Southern Water-Water Resources & Drought Strategy-Duly noted

KALC September 2014 Newsletter-Duly Noted

SBC-Parish/Town Council Election costs-Duly noted

Ministry of Justice-Closure of St Peter & St Paul Churchyard

## **12. Consultations – None**

## **13. Complaints - None**

## **14 AOB**

Cllr Bonds informed the members that she had moved out of the Parish, however her address was still with-in the 3 miles limit to remain a Councillor.

Clerk to find out who owns the fields that run alongside the pavement opposite Lynsted School and ask them to cut back the hedge as it is so overgrown it is forcing pedestrians to walk in the road on a dangerous bend along Lynsted Lane.

## **15. Date of next meetings**

Mon 15<sup>th</sup> Dec 2014

After discussion it was agreed to keep to monthly meetings-Clerk to draw up a list of 2015 meeting and circulate to members.

## **16. Standards meeting – June 2015-Exact date to be advised**

**Meeting closed at 9.45 pm Minutes prepared by Marion Mulley**