

Lynsted with Kingsdown Parish Council
Minutes of a meeting held after AGM & APM on Monday 18th May 2015 at 8pm
Belle Friday Centre, London Road, Teynham

Present: Cllrs Carter (Chair); Bonds; Prescott; Pelling; Bowen (SBC) and M Mulley (Clerk)

Meeting commenced at 8.30pm

1. Apologies for absence. Cllr Bailey & Whiting (SBC) Bowles (KCC)

2. Declaration of Interest – Cllr KP completed a declaration form for a planning application that was not discussed because received too late to go on agenda, however the plans were viewed to ascertain if a special planning meeting needed to be arranged.

3. Time for members of the public to address the Council – None However Cllr Bowen informed the members that Cllr Rick Barnicott did not stand for election this year with Cllr Mike Whiting being the new SBC councilor. Cllr Bowen welcomed the chance of working with LKPC for the next four years. **Action Point** Clerk to write to Mr. Barnicott thanking him for his service to LKPC for many years.

Cllr Bowen left meeting at 8.40pm

4. To confirm minutes of meeting on 30th March 2015

Minutes agreed as correct. Proposed DC seconded CB

5. Matters arising from previous minutes

Pensions provider-Cllr Bonds to investigate- **Agenda item for June meeting**

Footpath maintenance-**Action point**-Clerk to email KP a copy of the footpath flyer for distribution around the parish.

6. Finance

Budget report & bank rec were presented and signed as correct by DC-Bank signatures to be amended. Delete Bowers & Jones, add Bailey & Pelling. **Action point** Clerk to obtain relevant form. It was agreed not to transfer money from current account to reserve account as the interest gained was negligible

a) Receipts £10,019.50 1st half of SBC precept

b) Payments	£200.00	990	CAB-Donation
	£25.89	SO	EDF Invoice – 000000282710
	£353.56	SO	EDF Invoice - 000000279421
	£461.24	994	Streetlights Maintenance
	£44.12	995	Clerks Expenses
	£459.07	996	Came & Company Insurance

c) Annual Insurance renewal

The Insurance renewal details were emailed to the members. After discussion via email it was agreed to renew the insurance with Came & Company-renewal date was 31/05/15

d) Internal Audit

The Clerk presented the 2014/2015 internal audit report from Kevin Funnel. There were no areas of concern and good standards of record keeping were in position. The Auditor had completed section 4 of the Annual Return.

e) External Audit

DC read out each question on Section 2 of the Annual Governance statement and completed and signed as correct. Clerk signed as the RFO.

f) Gardening Maintenance Contract

The gardening maintenance contract for St Peters Place was discussed at an annual cost of £300 for 20 hours it was also decided to ask for an annual report from the gardener to ascertain how the flower beds were progressing and any recommendations. KP proposed RP seconded to renew the contract. **Action point** Clerk to ask the contractor to submit an invoice for payment at next meeting and an annual report.

g) Streetlights-High Level Pruning

Clerk had received notification from Streetlights that some pruning was required around 8 lighting columns as a cost of £320.00 + Vat. The Clerk had asked the gardening contractor if he could quote for this work but it was outside his area of expertise because of the high level working. It was agreed to ask Streetlights to carry out the work, provided it was not done during the nesting season.

7. Jubilee Pump

The Clerk read out an email received from TPC dating 14/04/15 stating that TPC were not prepared to have sole responsibility for the Jubilee pump unless it had sole asset ownership legally transferred to them. Sole asset ownership cannot be legally transferred to TPC as the pump has never been on the LKPC asset register. **Action point** Clerk to draft out a letter and email to members for approval before sending to TPC

8. Projects

Lynsted School Safety Project

Clerk had spoken to other PC's whom had had a Traffic Management Report carried out and it cost in the region of £1,000, after discussion it was agreed this was not a viable option and the money could be best spent in other areas. **Action points** DC to ask the electrician at Lynsted School to repair the lights in the playground to check if they could be brought back to working order. Clerk to email Jamie Watson of KCC and ask about the progress of the areas he agreed to look into at the meeting on 5th Mar 15 as follows:-
Refresh slow sign & white lines painted on road.

Have the school sign moved from outside Berkeley House to a more prominent position at Doddington end of village and enlarge the school sign at Teynham end of the village.
Arrange to have a passing place made along the straight section of Lynsted Lane to ease the flow of traffic at peak times.

To look into the criteria for a Lollipop Lady

To look into the current KCC policy on railings outside schools

Clerk to email PCSO Josh Marshall and ask about the progress of the following:-
To arrange for the repainting of the line of the road by the dropping off point
Clerk to email Ms Harrison of Lynsted School and ask about the progress of the following

Investigate the KCC Travel Planner site (Jam Busters) for further ideas on vehicle management. **Agenda item for June**

9. Planning

The following planning application were received too late to go on the agenda and were discussed by the Councilors via email. After looking at the plans it was deemed not necessary to hold a special planning meeting.

15/503624/FULL Demolition of existing dwelling and outbuilding and erection of a new 3 bedroom detached dwelling
St Christopher's, Kingsdown Road. Lynsted. Kent. ME9 0JW **No adverse comments**

15/503628/FULL Construction of cart shed style garaging and garden store. Demolition of existing garage and shed. Construction of new entrance gates and brick walls and piers.
Cambridge farm, Cellar Hill. Lynsted. Kent. ME9 9JB **No adverse comments**

10. Footpath Maintenance

Despite several emails The Clerk had received no response from the Editor of Lynsted Parish newsletter and therefore was unable to confirm if the footpath flyer had been inserted into the newsletter, the same applied for the notes of previous meetings. As no response has been received for several months, notes from meetings were not being submitted, however full minutes are available to view once signed off at Teynham library and on the LKPC web site www.lynstedpc.kentparishes.gov.uk

11. Consultations – Notice of submission of Bearing Fruits 2031 from SBC-Duly noted

12. Correspondence

KALC Newsletter-Duly noted
Clerks & Council Direct Magazine-Duly noted
Came & Company Newsletter-Duly noted

13. Complaints – None

14 AOB - None

15. Date of next meetings

Mon 29th Jun 2015 Mon 27th Jul 2015
Mon 24th Aug 2015 Mon 28th Sept 2015
Mon 28th Sep 2015 Mon 26th Oct 2015-Precept & Budget
Mon 30th Nov 2015-Precept & Budget Mon 14th Dec 2015

16. Standards meeting – Agenda item for June meeting to arrange the date

Meeting closed at 10.10 pm Minutes prepared by Marion Mulley